

**Agenda for 10<sup>th</sup> Meeting of Internal Quality Assurance Cell**

**held on 7<sup>th</sup> August 2020**

Ref. NU/IQAC/10/2020/01

Time: 10:00 AM

Venue: Sente Room, AC-1, 2<sup>nd</sup> Floor

Item No	Agenda
1.	Presentation of Internal Audit Report
2.	Presentation of Exam Report
3.	Planning and execution of Staff Skill Development
4.	Initiating the tradition of Annual Conference in Supporting Areas
5.	Introduction of New Courses in Supporting Areas
6.	Any other matter, with the permission of the Chair

All the members of IQAC are requested to attend the meeting as per the above given details.

Chairperson, IQAC



TO:

All Members of IQAC



Minutes of the 10th Meeting for INTERNAL QUALITY ASSURANCE CELL (IQAC)

August 7, 2020

Ref. NU/IQAC/10/2020/02

7/8/2020

Members Present:

1. Mr. Abhishek Dutta	Chairperson
2. Mr. Arghya Gurchhait	Convener
3. Mr. Ashim Sattar	Member
4. Dr. Utkarsh Raj	Member
5. Dr. Ganapathirao Maradana	Member
6. Dr. Deepika Prakash	Member
7. Dr. Keerti jain	Member
8. Dr. Prashant Srivastava	Member

The Chairperson extended a warm welcome to all the members. After completing the quorum, the agenda items were taken up for discussion.

**10.1: Internal Audit Report:**

An internal Audit Report was presented to IQAC members and suitable action, wherever necessary, was recommended by IQAC members.

**10.2: Exam cell Report (2019-2020):** The Exam cell presented their annual report to IQAC members. The report mentioned a comprehensive record of total students appearing in all courses and graduates. A total of 705 students (including all semesters of Biotech, Electrical and communications, and Computer Science engineering) cleared the exam. In Master of Design learning, 22 students appeared and all of them cleared. Master of Science(integrated) had 11 students, all of whom cleared their final exams. M. Tech in GIS had a total of 13 students, all of whom cleared their final exams. MTech in Education Technology had 3 students and all cleared their exams. In management area, IMBA had 50 students, all of whom passed, and MBA (business analytics) had 20 students, and all cleared the exam. In the course MBA (general) 6 students cleared their final exam, whereas MBA in





Intelligent Data Science, all 114 students cleared their exam. Out of 12 registered doctoral students, 12 students cleared that year.

**10.3: Staff Skill development:**

In the IQAC 8th meeting, the agenda of Staff skill development was put forth by IQAC team members. IQAC felt the need to work on enhancing the skills of staff members and therefore, sessions on Staff Skill Enhancement were planned. It was opined that enhancing skills in office work, communication in general and compliance with practices must have qualities which every employee of NU must project. Maj. Gen. AK Singh was identified to prepare the structure and timeline of such sessions and to identify the faculty members too. This recommendation had been taken up sincerely and 10 sessions each on the subjects of- office production tools, capacity building and sensitivity & compliance will be conducted in the upcoming semester alternate days of the week for about 3 months (August-October).

**10.4: Annual Conference in Supporting Areas:**

IQAC members had proposed to Faculty members in the Humanities, social sciences, and Education technology to collaborate and start the tradition of an international multidisciplinary conference (refer to IQAC meeting IXth), but due to the global pandemic of Covid 19, the idea and conglomeration got pushed further. Hence, the IQAC members proposed the idea of a virtual conference, that can easily facilitate the exchange of ideas while maintaining the sanctity of Covid restrictions.

**10.5: New courses for Supporting areas:**

IQAC members urged faculty members of Humanities & Social Sciences to start planning and developing new courses on the themes of sustainability, entrepreneurship, and relevance of education in contemporary global landscapes. The area director and faculty members were encouraged to think of all possible vantage points to view global issues of environment, sustainability, emerging business models and changing scale of capitalism to design and curate newer vistas of courses.

The meeting ended with a Vote of Thanks.



Chairperson, IQAC

