

Agenda for 9th Meeting of Internal Quality Assurance Cell
held on 6th February 2020

Ref. NU/IQAC/09/2020/02

Time: 10:00 AM

Venue: Sente Room, AC-1, 2nd Floor

Item No	Agenda
1.	Organization of Doctoral Symposium/ conference/ seminar in Computer Science
2.	Deliberation on the making and execution of Intensive Certificate program
3.	Instructions for upgradation of Library Portals
4.	Engagement of faculty in Faculty Development Program
5.	Any other matter, with the permission of the Chair

All the members of IQAC are requested to attend the meeting as per the above given details.

Chairperson, IQAC

TO: 

All Members of IQAC



Minutes of Meeting for 9th INTERNAL QUALITY ASSURANCE CELL
held on 6th February, 2020

Ref. NU/IQAC/09/2020/02

06/02/2020

Members Present:

1. Mr. Abhishek Dutta	Chairperson
2. Mr. Arghya Gurchhait	Convener
3. Mr. Ashim Sattar	Member
4. Dr. Utkarsh Raj	Member
5. Dr. Ganapathirao Maradana	Member
6. Dr. Deepika Prakash	Member
7. Dr. Keerti jain	Member
8. Dr. Prashant Srivastava	Member

The Chairperson extended a warm welcome to all the members. Minutes of the last meeting were confirmed, and Action taken Report of all deliverables was discussed. After completing the quorum, the agenda items were taken up for discussion.

1. **9.1: Doctoral Symposium/seminar/ conference in Computer Science**

IQAC members felt the strong need to commence a tradition of annual conference in the field of Computer Science and technology. The Computer Science department has already organised and engaged in two doctoral symposiums in 2017 and 2019, but given the rapid changing landscape of computer technology, influence of AI in shaping our education systems, coding, and decoding for workspaces and much more, an annual international scale conference can really widen the horizons. IQAC members encouraged the faculty members of science and technology and allied fields to collaborate in initiating this process.

2. **9.2: Intensive Certificate Program**

IQAC members brought forth the idea of engaged the Early Admission Students through a weeklong Intensive Certificate program (ICP) which can be conducted virtually in the months of June-July to enable the EAD students to gain a better understanding of the NU system of teaching-learning and be able to gain a credit for the technical course and the communication course they would undertake during the week. The academic office was instructed to take necessary action in this regard.



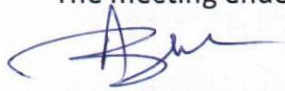
3. **9.3: Instructions for Library portals**

Certain suggestions were given to increase the footfall in the library and library is advised to schedule some trainings for faculty how to use various portals. Moreover, it was discussed that library data should be centralized and the system can be automated.

4. **9.4: Faculty development Programs:**

IQAC members encouraged all faculty members to attend FDPs/Short-Term Courses/workshops to identify latest technology or trend, so that Teaching-Learning process will be enhanced.

The meeting ended with a Vote of Thanks.



Chairperson, IQAC

