



NIIT UNIVERSITY

28 August 2019

Minutes of IQAC- Preview Meeting (Academic Year 2018-2019)

Minutes of the meeting of the Internal Quality Assurance Committee, NIIT University, Neemrana held on Wednesday 21 August 2019 at 3:30 p.m. in Senate Room, NIIT University, Neemrana are as follows:

Chairperson: Dr. Vaishali J. Shinde, Associate Dean Accreditations & Rankings

Members present:

22 Members- including IQAC, Deans, Area Directors and Area Heads

In absentia:

20 Members

3.1. Chairman, Internal Quality Assurance Committee welcomed all members to the third Meeting of IQAC of NIIT University, Neemrana.

3.2. Following points were discussed:

Item No.	Item
3.2.1	Dr. Ganapathirao, Dr. Prashant Srivastava, Mr. Abhisek Dutta and Dr. Utkarsh briefed about their observations in their respective areas. The available data related to Academics, HR, Library, CCC, Finance and Research Office was discussed.
3.2.2	Code of Conduct needs to be uploaded on the website.
3.2.3	Visting Faculty Portal needs to be created to maintain the record of financial data against man-hours; the portal can be the part of NU Attendance Portal which can be accessed by the Finance Office as well. CCC is suggested to look into the matter.
3.2.4	Certain suggestions were given to increase the footfall in the library and library is advised to schedule some trainings for faculty how to use various portals. Moreover, it was discussed that library data should be centralized and the system can be automated.
3.2.5	IPR Policy is made; but as per NAAC, IPR Cell should be created with dedicated committee and space.
3.2.6	It was discussed that data given by CCC should be submitted in NAAC format.



3.2.7	Academic Office has been advised to submit the data as early as possible.
3.2.8	<p>Suggestions to Improve Research at NU:</p> <ol style="list-style-type: none"> 1. Activity specific MoUs should be increased with defined roles related to Academics or Research. 2. Publication Count per faculty must be increased, i.e. two publications per faculty every year; UGC-Care List of approved journals (Scopus/Web of Science indexed) to be followed. 3. Research Project submission by the faculties should be encouraged as marks are given also for submitted projects; one project per faculty every year 4. Since we lack on Consultancy Projects, it should be started for which Industry/Academia Research Collaboration is required. 5. Promotion of Visiting Research Fellowship needs to be done. 6. Faculties should be encouraged to attend FDPs/Short-Term Courses/workshops in order to identify latest technology or trend, so that Teaching-Learning process will be enhanced. 7. Minimum two FDPs (7-15 days) and two conferences/seminars/workshops (2-3 days minimum) should be organized by NU in a year (area-wise or multi-disciplinary). 8. Tracking of NU-Ignition grant is required, so that the outcomes of the research will be delivered in the form of research papers or patents. 9. All the Area Directors and Dean, Research are requested to implement as many above-mentioned suggestions as they can.
3.2.9	It has been informed that NU will go for NIRF and all were requested to cooperate for data collection.
3.2.10	All Deans and Area Directors were requested to exempt the members of IQAC from the tasks other than teaching.
3.2.11	<p>Due to lack of time, suggestions related to the conduct of examination were not discussed. Hence, those suggestions are mentioned below to think over and receive feedback:</p> <ol style="list-style-type: none"> 1. The cover page of the question papers should be revised, should be concise and uniform in all programmes. 2. Format of the question papers can be revised according to the Bloom's taxonomy. 3. Invigilators should avoid their personal work during invigilation like, reading, copies correction, internet surfing, using mobiles, etc. 4. Invigilators should avoid long-breaks out of the examination hall.

3.3. Meeting ended with the Vote of Thanks.

